

Alumni Society

Rules and Regulations

1. Membership Eligibility

- Membership is open to all graduates of the university
- Honorary membership may be granted to individuals who have significantly contributed to the university or the society

2. Governance

- **Executive Committee:** The Executive Committee shall consist of a convener, supporting members, president, vice president, general secretary and finance secretary. The committee is responsible for overseeing the society's operations and making decisions on behalf of the members.
- **Elections:** Officers are elected by a majority vote of the members. Nominations are open to all eligible members. Officers serve a term of two years and may be re-elected

3. Finances

- The conveners of alumni society in coordination with treasurer shall prepare an annual budget, which must be approved by the Finance Department

4. Activities and Events

- **Planning:** Events shall be planned by the relevant committee, with input from members. An event plan, including budget and logistics, must be approved by the Executive Committee
- **Participation:** All members are encouraged to participate in events. Non-members may attend events if they pay the required participation fee

5. Communication

- **Channels:** Information shall be communicated via emails and social media platforms. The society's website shall be regularly updated with news and events
- **Feedback:** Members can provide feedback through an online form or by contacting the Executive Committee directly. Feedback is reviewed regularly to improve the society's activities and services

6. Code of Conduct

- **Respect:** Members must treat all fellow members, guests, and participants with dignity and respect. Harassment, discrimination, and bullying of any form will not be tolerated
- **Integrity:** Members must adhere to ethical standards and promote honest communication
- **Inclusivity:** The society promotes diversity and inclusion by welcoming people of all backgrounds, identities, and perspectives

7. Professional Conduct:

- Members must take responsibility for their actions and contribute positively to the society's activities.

8. Reporting Violations

- **Reporting Mechanism:** If any member witnesses or experiences violations of the society's rules, they should report them to the designated officers or university authorities
- **Confidentiality:** Reports will be handled with confidentiality and sensitivity. Retaliation against individuals who report violations will not be tolerated

9. Consequences of Violations

- **Investigation:** Reported violations will be investigated promptly and fairly by the society's leadership or university authorities.
- **Disciplinary Actions:** Depending on the severity of the violation, disciplinary actions may include warnings, suspension, or expulsion from society.

10. Amendments

- **Review:** These rules and regulations will be reviewed annually to ensure they remain relevant and effective
- **Amendments:** Any amendments to these rules and regulations will be communicated to all members and require approval by the society's leadership